SOCIAL GERONTOLOGY
HD234W

SOCIAL GERONTOLOGY AT A GLANCE
This course is an introduction and overview of the emotional, physical, and social processes of aging. This will be explored through online learning opportunities, on-going reading and formal learning projects.

This is a Writing Intensive Course!

Guidelines for Writing-Intensive Courses:

1. You are required to do a significant amount of writing. In addition to the essay required for each module, you will also write a final research paper following a rubric that will be given to you.
2. This course emphasizes writing as an essential tool for learning course material. Clear, well-organized writing is a way of acquiring, analyzing, and communicating knowledge, and the act of writing does not merely record or reformulate thought but generates thought as well.
3. From the beginning of the semester, you and I will interact often in order to assist in your learning through the writing process.
4. Writing is a major element in determining your grade for this course.

Details for this class:
This Spring 2021 class meets online via Laulima. We begin on January 11, 2021 and continue on through the first week of May.

Prerequisites:
- Completion of English 100 with a C or better
- Any background in the human services and humanities is helpful but not required.

Textbook: There is no textbook for this class. All material will be offered within the course – articles, videos and more.
- It’s a good idea to check into our virtual classroom at least twice a week just as you would if you were attending a regular face-to-face class.
- I give specific due dates that are listed in each module. The deadline for all online submissions is posted with the assignments and folders.

Introduce Yourself:
I want to know who you are! Within the first week of class, as part of class participation, please prepare an introduction. Please include a good quality photo (I need to be able to recognize you on the street!) and tell us something about yourself, but do NOT include your phone number, address, or other private details. Then post your introduction to the
INTRODUCTIONS folder on the Discussion page. I’ve put my own introduction there as an example.

WHO I AM AND HOW TO FIND ME:

Lucy L Jones, PhD., lucyj@hawaii.edu
Associate Professor, Hawai`i CC
Office – Kaliko 151 – Pālamanui
Student Hours by appointment
Contact my cell: 808-937-4131

Due to the COVID-19 situation, I am not in my office on a regular basis. The easiest way to communicate with me is via text but be sure to tell me who you are and which class you are in. You can email me direct at (lucyj@hawaii.edu). You can expect a response within 24 hours on weekdays. I'll respond by Monday or before if you send an email over the weekend. Remember, you can also post questions for your classmates in Discussions under Questions (the first folder).

Student Hours (aka Office Hours) I will hold virtual student/office hours via Zoom twice a week. Watch for the links and passcode. This will be a time for you to drop by and meet with me or ask questions.

IN CLASS, you can expect to participate actively in class, usually in the form of answering questions, and engaging in conversations with your classmates. Class discussions are a necessary part of any regular class. Since I try to replicate a face-to-face atmosphere, you will want to take part in regular discussion among the class members by responding to at least two of your classmates each week. This counts as "participation." I probably will
take part in these discussions, but not all the time. I will, however, be responding to each of the assignments, sometimes individually and sometimes collectively.

OUTSIDE OF CLASS, you will need to meet with me at least once during the semester. I like to know the students in my classes on a more personal level so you can be more than just a name on the page. On top of that, we need to fulfill the government requirement that we are following the rules of an online class. Please don’t wait until the last minute; let’s arrange a time to meet during my virtual office hours on Zoom no later than week six.

Cyber-Class: Sometimes assignments are lost in cyberspace. Make sure that you keep an electronic copy of everything you send in case you need to verify that you sent an assignment by the due date. I do give points for posting your assignments on time. The time an item is sent shows up on electronic submissions. With electronic copies sent to yourself, you can forward lost assignments to me to receive credit for the module. Invariably your computer will decide to be difficult or it will crash just the very moment before midnight that you were going to send in your assignment. Please plan ahead!

Student Learning Outcomes:

- Understand the adult development and aging process through a multi-disciplinary lens;
- Become familiar with issues and concepts central to the study of adult development and aging;
- Understand the basic social, psychological, and biophysical changes that occur as part of the human aging process;
- Understand the basic political and economic issues of old age;
- Gather information about potential career, learning, and service opportunities in gerontology;
- Recognize the importance of social, cultural, and historical context in understanding the aging experience;
- Recognize the variability of individual aging experiences due to gender, race/ethnicity, class, and other factors contributing to diversity and difference
**Personal Request:** For your Laulima posts, I need you to use 16 or 18 font Arial for the sake of my eyes. My old eyes start to cross after I’ve read too much online, so making it bigger (not bold) helps a great deal. Any Word docs or .pdf files you attach can be in 12 font Arial.

**Turnitin.com:**
You are to use Turnitin with each of your papers. The Class ID is **26961626** and the password is “**hd234**” (without the quotation marks). On the Resources page in Laulima, “turnitin” is explained more completely in case you are not familiar with using it. Note that Turnitin.com is **not** where you turn in your assignment, but where you check it for originality. Then you post your assignment on Laulima for me to read.

**WRITING INTENSIVE ASSIGNMENTS:**
- **Weekly Reading Reflection:** Each week you will write a 1-2 typed page reflection on Laulima. Because this is a Writing Intensive course, you will need to fulfill the minimum number of pages or word count for the semester. (See the “Writing Intensive Guidelines” at the beginning of this syllabus.) Each page is approximately 250 words, so plan accordingly. (This does **not** mean a huge font with lots of spaces and wide margins!) Please use only **16-point Arial font** on the Laulima assignments for the sake of my eyes. I prefer a “copy and paste” in the appropriate folder rather than as an attachment.

- **Interview Assignment:** This will be the result of an interview with an over-65 person and a concluding statement. Create and turn in at least 5 questions you think are appropriate for an interview. These questions are due the end of the 4th week. Collated questions will be given to you the following week as suggestions for you to use in your interview. You might not need to use all the questions, but the list will provide you with a guideline for the interview. Do the interview as soon as possible rather than last minute.

- **Social Policy Research Paper:** I suggest that you begin your research for this paper early in the semester. You may discover a topic of interest in the weekly readings and videos. These issues must be relevant to the aging population. This paper is to be 4-5 typed pages, complete with references. Be creative with your
presentation. Discuss your thoughts on this with me when we meet. Meet with a partner via Skype, email, phone, or in person to do the peer review.

- Both the Interview and the Social Policy essays are to be 4-5 typed double-spaced pages in length, 12 font Arial. Submit your work as a .doc or .docx attachment, Google Doc, or as a .pdf. **Do NOT use MS Works.**

- **Peer Reviews:** Since we will not be face to face, you will be required to do a peer review with one other person in class for the Social Issues paper. You will partner with one other student and plan to do your discussions through Messages, Email, Chat, phone, or in whatever way works for you. I will give you a form for your Peer Review to be forwarded to me. Only the final draft will be sent to me but use Turnitin.com to check your work first.

- Also, you will want to comment on the Final Draft of other students. This is good feedback for them, plus it helps everyone when you enter into a class discussion – AND you might learn something you didn’t know before!

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**Two more tasks:**

**Semester Reflection:** At the end of the semester, please write a brief paragraph of at least one thing you learned over the course of the semester that will benefit you in your personal and/or professional life. A class has no meaning unless it can be of some value other than merely a grade or three credits.

**CES (Course Evaluation System):** At the end of the semester, you will be given the opportunity to evaluate the course and instructor. I am giving a 10-point incentive if you let me know you have completed the survey. This can be a screen shot or a copy of the completion. I don't want to know how you answered the evaluation, just that you did it.

**Grades:** At the end of each week, you will be able to check the Gradebook on Laulima to see where you stand. If you are more than two weeks behind, you need to talk with me ASAP. I will accept no late work past the end of each four weeks. At times, there will be more or less points than indicated. The final grade is based on the percentage of total points given through the semester.

**Semester Grades**

90-100% = A
80-89%  = B
70-79%  = C
60-69%  = D
0 – 59%  = F

**Grades are based on the following**

- Introduction = **Up to 20 points**
- Weekly Assignments and Reflections = **Up to 20 points or more**
- On Time Assignments = **10 points**
- Meeting with Me = **40 points**
- Interview with concluding statement = **Up to 80 points**
- Social Policy Research Paper = **Up to 80 points**
- Participation = **Up to 20 points each week**
- Semester Reflection = **Up to 20 points**
- CES (Course Evaluation System) = **10 points**
- Meeting with me = **40 points**

**Feeling Lost??** There may be words and concepts that are not familiar to you. This is a college level course and you are expected to do independent work, including looking up words and concepts you don't understand. If you have done your best research and you still have questions, consult with me via email or message, or check with other students on the Discussion page under "Question"
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<thead>
<tr>
<th>Section</th>
<th>Description</th>
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<tbody>
<tr>
<td>Introduction</td>
<td>Provided biographical details; correct spelling, grammar, and punctuation;</td>
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<td>photo AND overall excellence</td>
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<tr>
<td>Weekly Reading</td>
<td>Thoughtful, provocative response; met length requirements, correct spelling,</td>
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<td>Reflections</td>
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<td>Thoughtful response; met length requirement</td>
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<td>Correct spelling, grammar, punctuation</td>
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<td>Met length requirement; incorrect spelling, grammar, or punctuation</td>
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<td>Inadequate length, incorrect spelling, grammar, or punctuation</td>
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<tr>
<td><strong>Interview</strong></td>
<td>Thoughtful &amp; provocative questions; met length requirements; excellent concluding statement; correct spelling, grammar, and punctuation AND overall excellence</td>
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<tr>
<td><strong>Social Policy</strong></td>
<td>Rubric will be with the assignment</td>
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<tr>
<td><strong>Participation</strong></td>
<td>Met length requirement; correct spelling, grammar, and punctuation; thoughtful and provocative response</td>
</tr>
<tr>
<td>Semester Reflection</td>
<td>Thoughtful &amp; provocative responses; correct grammar, spelling, and punctuation. Overall excellence</td>
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TENTATIVE TOPICS AND SCHEDULE

MODULE 1: Introduction, Overview, and Careers in Aging

MODULE 2: A Perspective on Aging

MODULE 3: What Are Old People For?

MODULE 4: Aging in the 21st Century

MODULE 5: Want to be a “Perennial?”

MODULE 6: Functional Living

MODULE 7: Health Care – Professional or Family?

MODULE 8: Retirement – Yes or No?

First Draft for Interview – midnight Saturday, March 13, 2021

MODULE 9: Social Security – Past, Present, and Future

MODULE 10: Nursing Homes – Alternatives?

Final Draft for Interview – midnight Saturday, March 27, 2021

MODULE 11: Advance Directives – Yes or No?

MODULE 12: Public Policies

MODULE 13: Baby Boomers

MODULE 14: Future of Aging Population

MODULE 15: Marketing to Elders

Final research paper due midnight Saturday, May 1, 2021

MODULE 16: Blue Zones - Living to 100 or more?
College Policies and More

(Things you need to know about the college)

Professionalism

Netiquette (online etiquette) refers to online behavior, and the following are general guidelines to follow to practice proper netiquette:

- Do not use all CAPS in online communication. ALL CAPS usually indicate that the writer is shouting, and this could set up an uncomfortable situation.
- Use correct spelling, capitalization and punctuation in ALL correspondence. Do not use “texting” language.
- Be respectful to each other and choose your words carefully. When communicating online, words can be misunderstood. Make sure to proofread before posting and consider how someone might misinterpret them.
- Express differences of opinion in a polite and rational way.
- Maintain an environment of constructive criticism when commenting on the work of other students.
- Avoid bringing up irrelevant topics when involved in group discussions or other collaborative activities.
- If you ever receive an email or response in discussions that is not appropriate, please contact me immediately. I have a no tolerance policy to anything that appears to be harassing, impolite, insulting or which uses profanity. Situations like this may be referred to the Dean and corrective action will be taken.

Systemwide Student Conduct Code

To support a positive and safe learning environment, all students are required to adhere to the Student Conduct Code:

The Student Conduct Code includes acts of academic dishonesty. Acts of dishonesty, include but are not limited to the following:

1. Cheating, plagiarism, or other forms of academic dishonesty.
2. Furnishing false information to any UH official, faculty member, or office.
3. Forgery, alteration, or misuse of any UH document, record, or form of identification.
Alleged violations of the Student Conduct Code are taken seriously and may be reported to administration for investigation and disciplinary action.

Hawai‘i CC Student Conduct Code

Hawai‘i CC supports a positive educational environment that will benefit student success. In order to ensure this vision, Hawai‘i CC has established the Hawai‘i CC Student Code of Conduct to ensure the protection of student rights and the health and safety of the community, as well as to support the efficient operation of all programs. All currently enrolled students at Hawai‘i CC are required to abide by the Student Code of Conduct. A copy of the most current Student Code of Conduct can be found on the college website.

Online Safety

Avoid becoming a victim of phishing scam or identity theft. All email messages that appear to come from a college, university, bank, credit union, credit card company or similar organization and asks you to provide personal information and/or your account and password, either directly or through a false login screen, should not be trusted. DO NOT REPLY! Never give out your password to anyone!

If you question the validity of an email, please check the UH ITS Alert website.

You can also report a suspicious email regarding University of Hawai‘i.

Emergency Broadcast Alerts

The UH Alert emergency notification system alerts the university community in the event of a natural, health or civil emergency. The information you provide will only be used in the event of an emergency that impacts the health and safety of the UH community or closures of whole campuses. It will not be shared with others or used for routine UH communications or announcements.

Log in to UH Alert to sign up to receive emergency alerts.

Please note: Message and data rates may apply

Financial Aid

If you are receiving financial aid and are contemplating not completing the semester, BEFORE you withdraw it is highly recommended that you contact the Financial Aid Office at (808) 934-2712 or email them at hawccfao@hawaii.edu to discuss the impact this decision may have on your financial aid eligibility.

Attendance Policies
According to policy **HAW 7.505**, if a student doesn't do the required work or otherwise contact the faculty member online in the first week of the semester, the student will be dropped from class. If a student doesn't come into the course and participate meaningfully during a consecutive two week period, he/she will receive an "F" grade if the student does not officially withdraw from the class by the published deadline. It is the student’s responsibility to be aware of this attendance policy and the consequences of nonattendance.

Academically-related activities include, but are not limited to:

- Submitting an assignment.
- Taking an exam, tutorial or computer-assisted instruction.
- Participating in an online discussion about the course.
- Initiating contact with a faculty member regarding the course material.

Academically-related activities do not include:

- Logging in to a distance education course without any other active participation.
- Academic counseling or advising.

**Disability Services**

Hawai‘i Community College and the UHCWH are committed to provide equal access to the campus, classes, and programs for students who have disabilities. If you have a documented disability and/or related access needs, please visit:

- East Hawai‘i Disability Services Counselor
  Manono Campus, Bldg. 388 Rm. 104
  Phone: (808) 934-2825 [Voice/TTY]
  Email: hawccds@hawaii.edu
  Website: Hā‘awi Kōkua Program

- West Hawai‘i UH Center West Hawai‘i
  Phone: (808) 969-8816 [Voice/TTY]
  Email: hawccds@hawaii.edu
  Website: Hā‘awi Kōkua Program

The Hā‘awi Kokua Program can provide disability-related support for you to be successful in this class. If you are a student who needs to have an accommodation, please discuss your needs and make your request in a timely manner.
If Hawai‘i Community College is not your home campus, please contact the appropriate offices on your home campus to access disability-related support and services.

“MySuccess” Early Alert Program

I want every student to be successful in my class. Additionally, I want to make sure that all students have access to the resources they need to be successful. Therefore, if I feel you need extra support outside of my classroom, I may refer you to this service.

Privacy and Confidentiality

Out of respect for your privacy, I will maintain confidentiality about comments and discussions made by students in class and I expect all students to do the same. However, this online course may be analyzed for evaluation and assessment purposes. Should this occur, college faculty and staff will have access to course materials and student discussions.

Grades will be kept confidential, and I will do my best to respect students’ requests that their course materials be kept confidential. However, if bullying or inappropriate material appears, I reserve the right to share these materials with UH administration.

Right to Resolve Academic Grievance

Any student who believes that a faculty member has acted improperly or in a manner otherwise inconsistent with the faculty member’s responsibilities or the student’s customary academic expectations, may initiate action to achieve a remedy. Read more about the policy in the college catalog, or on the Hawai‘i Community College website under "Student Academic Grievance Policy."

Title IX

The University of Hawai‘i is committed to providing a learning, working and living environment that promotes personal integrity, civility, and mutual respect and is free of all forms of sex discrimination and gender-based violence, including sexual assault, sexual harassment, gender-based harassment, domestic violence, dating violence, and stalking. If you or someone you know is experiencing any of these, the University has staff and resources on your campus to support and assist you. Staff can also direct you to resources that are in the community. Here are some of your options:

If you wish to remain ANONYMOUS, speak with someone CONFIDENTIALLY, or would like to receive information and support in a CONFIDENTIAL setting, contact:

- East Hawai‘i
  - SASS Campus Based Advocate
Confidential Advocate Sexual Assault and Domestic Violence, YWCA

Manono Campus 388-108
Office Hours: Mondays, Tuesdays, Thursdays
Phone: (808) 896-1034
Crisis Line: (808) 935-0677
- Kate De Soto, LCSW
  Mental Health Professional/Confidential Resource
  Manono Campus Hale Aloha, Rm 110 or call to schedule an appointment
  Phone: (808) 934-2706

West Hawai’i
- SASS Campus Based Advocate

Confidential Advocate Sexual Assault and Domestic Violence, YWCA
Pālamanui Campus Student Services Building
Office Hours: Mondays
Phone: (808) 896-4326
Crisis Line: (808) 935-0677
- Kate De Soto, LCSW
  Mental Health Professional/Confidential Resource
  Office Hours: 1st Mondays & 3rd Tuesday of each month (or call to schedule an appt.)
  Phone: (808) 934-2706

If you wish to REPORT an incident of sex discrimination or gender-based violence including sexual assault, sexual harassment, gender-based harassment, domestic violence, dating violence or stalking as well as receive information and support, contact:

- Dorinna Cortez – Title IX Coordinator
  Vice Chancellor for Student Affairs
  808-934-2710
As a member of the University faculty, I am required to immediately report any incident of sex discrimination or gender-based violence to the campus Title IX Coordinator. Although the Title IX Coordinator and I cannot guarantee confidentiality, you will still have options about how your case will be handled. My goal is to make sure you are aware of the range of options available to you and have access to the resources and support you need.

For more information regarding sex discrimination and gender-based violence, please visit the University’s Title IX resources and the University’s Policy, Interim EP 1.204 and our College Title IX website.

Where to Get Help

If at any time you need support or assistance, seek help immediately. See below for a list links and/or phone numbers of support services available in person, by phone, or online to help you.

Laulima & Computer Assistance

I want each of you to succeed in this course, and if you run into trouble and need technical assistance, please refer to the following resources:

· Student User Guide to Laulima (also accessible through the “Laulima Help” tool in the course tool list.

· Request Assistance (bottom of any Laulima page) - submit an online form and receive an email response from UH Laulima Support.

· Built-in Help - click on the blue question mark icon located at the top right corner of select Laulima pages to access the help database. NOTE: This database is generalized, and some of the features included may not apply to Laulima.

· UH ITS Computer Help Desk - Toll Free 1-800-558-2669

Tutorial Services

Free tutorial services for various subjects are available at:

· UH-Hilo Campus at The Learning Center
· Manono Campus at the Hale Kea Advancement & Testing Center
· Pālamanui Campus at the Library & Learning Center
Online tutorial services are also available through
  o Tutor.com
  o UH Mānoa’s Online Learning Academy

Counselor Assistance

Hawai‘i Community College counselors are available if you have any issues which may negatively impact your ability to successfully complete this course. Please visit Counseling or call (808) 934-2720 to make an appointment.

Additionally, The Mental Wellness and Personal Development Service aims to assist the students of Hawai‘i Community College enhance their resiliency while building on their existing strengths and honoring their individuality. Mental health services have been shown to benefit campus communities as they assist students increase insight and manage stress in healthy ways. Call (808) 934-2706 to make an appointment.

For after hours or holiday crisis support call the Department of Health’s Access Line at 1-800-753-6879. For emergencies, call 911 or go to the nearest emergency room.

Add/Drop/Withdrawal Dates

View the Academic Calendar for a complete list of important semester dates.